

The Town of New Market



Historic District Commission/Architectural Review Commission
40 South Alley, New Market, MD 21774

In-Person Meeting
April 8, 2025, 7:00 p.m.

The regular meeting of the Historic District Commission/Architectural Review Commission (the "HDC/ARC") of New Market was held in person on Tuesday, April 8, 2025, with Chair Kevin Witmer participating via Zoom. Due to the quality of the sound system, Vice Chair Larry Wrinn presided over the meeting. Also in attendance were Steve Pippin and Howard Wilson. John Farrell and Michael Wright (Town Council Liaison) were absent. Zoning Administrator and Town Planner Pat Faux was also present.

CALL TO ORDER: The meeting was called to order at 7:02 p.m.

ADMINISTRATIVE BUSINESS

APPROVAL OF MINUTES

Motion: Commissioner Pippin made a Motion to approve the minutes of the HDC/ARC meeting of March 11, 2025, as written
Second: Commissioner Wilson
Discussion: None
Vote: For – 3 (Wrinn, Pippin, Wilson)
Against – 0
Abstain – 1 (Witmer)
Absent – 1 (Farrell)
The Motion passed.

HDC NEW BUSINESS

Permit #2023 – Certificate of Appropriateness – 4 S. Federal Street – Demolition/Rebuild of Existing Addition and Replacement of Shingles on Existing Garage

The applicant, Richard James, and his contractor, Donnie Rippeon, appeared and were sworn in. Discussion ensued among the applicant and the Commissioners.

Chairperson Initials: KSU

Motion: Commissioner Wilson made a Motion, having reviewed the materials submitted with Application #2023 and having considered the applicable guidelines for a Class 3 building as stated in the 2021 Historic District Guidelines, I move that the HDC make the following findings:

- 1) The proposed design meets the required design criteria and is compatible with the character of the district and existing buildings nearby.
- 2) Demolition of the existing structure and construction of the proposed replacement structure will not “seriously” impair any portion of a site or structure designated by the Town Council as of historic significance that is visible or intended to be visible from a public way.
- 3) Approval of this application would further the public purpose of the Historic District overlay as stated in LDO Article Section 13.1, by strengthening the local economy, improving property values, and increasing the likelihood of further reinvestment in, and preservation of existing district structures. Based on these findings, I move that the HDC approve the application as submitted.

Second: Commissioner Pippin

Discussion: None

Vote: For – 4 (Witmer, Wrinn, Pippin, Wilson)

Against – 0

Abstain – 0

Absent – 1 (Farrell)

The Motion passed.

Pre-submittal Informal Discussion – 68 W Main Street

Dana and Phil Briggs, of Sunset Slush Italian Ice, appeared for an informal discussion on projects they would like to make at this location.

ADJOURNMENT

Motion: Commissioner Pippin made a motion to adjourn the meeting.

Second: Commissioner Wilson

Vote: For – 4 (Witmer, Wrinn, Pippin, Wilson)

Against – 0

Abstain – 0

Absent – 1 (Farrell)

The Motion passed.

The meeting adjourned at 8:26 p.m.

Respectfully submitted,
Michelle Mitchell, Town Clerk

Chairperson Initials: 